

## Information held about doctors

Bpac<sup>nz</sup> on behalf of RNZCUC will maintain a secure database containing the following information:

- MedReg data updated regularly from the MCNZ MedReg database.
- Enrolment data information provided by each doctor when they enrol in the programme.
- Record of CPD activities entered by each doctor into their ePortfolio.
- A register of contact recording all contact (email, phone etc) between each doctor and RNZCUC relating to their participation in CPD.
- A record of ePortfolio audits including information on any issues that had been identified during the audit of the ePortfolio.

Some of the information outlined above is held separately from the doctor's ePortfolio, but all information held is available on request.

RNZCUC and Bpac<sup>nz</sup> recognise the sensitivity of this information and therefore will ensure all appropriate measures are employed to protect the doctor's privacy.

## Confidentiality

All personal information collected through this ePortfolio system and related activities are protected by the Privacy Act 1993.

As part of the terms and conditions, information collected through this system will be available as appropriate to:

- RNZCUC and Bpac<sup>nz</sup> staff involved in administering the system: all information submitted to the recertification database and all other information that may be held about a doctor.
- Directors of Clinical Training, Supervisors, Censors and others appointed by RNZCUC to provide educational feedback and assessments.

No patient identifying data should be entered into the RNZCUC ePortfolio system at any stage.